

The City of Paragould is currently accepting applications for the following positions:

E911 DISPATCHER:

The City of Paragould is currently accepting applications for the position of E911 Dispatcher. Must be available to work any shift. Applicants must meet the following requirements:

- Graduation from a high school or GED equivalent with specialized course work in general office practices such as typing, filing, accounting or bookkeeping.
- Two (2) years of increasingly responsible related experience, or any equivalent combination of related education and experience.
- Minimum age of 18.
- No felony and/or class A misdemeanor convictions.
- Successful completion of background investigation.
- The City will require a medical examination and drug screen after an offer of employment has been made to a job applicant and prior to the commencement of the employment duties of such applicant and will condition an offer of employment on the results of such examination.
- Certificate on ACIC Terminal Operations (obtain within first six months of employment).

SANITATION LABORER:

The City is currently accepting applications for the position of Sanitation Laborer.

- Applicant must have a high school diploma or GED certification.
- Applicant must possess a valid Arkansas driver's license at the time of hire.
- Applicant must be a citizen of the United States as of the date of the written test.
- The City of Paragould will require a medical examination (including drug screen) after an offer of employment has been made to a job applicant and prior to the commencement of the employment duties of said applicant. Condition of employment is dependent on results of said exams.

Applications may be printed from the Human Resources web page or picked up from City Hall located at 301 W. Court St. Applications may be returned to the Human Resources office Monday thru Friday from 8:30am to 4:00pm. Contact Human Resource Director, Tisha Baldwin @ (870)239-7511, with any questions.