

COUNCIL MEETING

November 26, 2018

The Paragould City Council met in regular session on Tuesday, November 26, 2018 at 6:00 p.m. in the Council Room of City Hall with Mayor Gaskill presiding.

The meeting was called to order with prayer led by Councilmember Farrell Gibson.

Those present were Josh Agee, Jeremy Biggs, Jackie Branch, Farrell Gibson, Mark Rowland, Susan Williams and Randy Aden. Charles Long was absent.

City Attorney Allen Warmath and City Clerk Andrea Williams were present.

Councilmember Branch moved minutes from previous council meeting of November 13, 2018 be approved as transcribed; seconded by Councilmember Williams. All in favor.

REPORTS FROM BOARDS AND STANDING COMMITTEES:

Public Service	- None
Finance	- Councilmember Rowland stated the finance committee met at 5:30 this evening and have items one, two and three on tonight's agenda.
Parks and Recreation	- Councilmember Branch stated the committee met recently and have item number three on tonight's agenda.
Police	- None
Public Health and Ordinances	- None
Fire	- None
Sanitation	- None
Street/Cemetery	- None

UNFINISHED BUSINESS:

None

NEW BUSINESS:

ITEM #1

AN ORDINANCE TO WAIVE COMPETITIVE BIDDING FOR TELEPHONE EQUIPMENT, MONTHLY SERVICE CONTRACT AND FOR OTHER PURPOSES

Motion made that the ordinance be offered by Councilmember Gibson, seconded by Councilmember Williams.

Roll Call: Agee, yes; Biggs, yes; Branch, yes; Gibson, yes; Rowland, yes; Williams, yes; and Aden, yes.

Mayor Gaskill explained to the council that they had previously approved the change in the phone system. By approving this contract with Ritter it will eliminate the AT&T bills, other than those at the E-911 Center, and save the city money.

Motion made that the ordinance be placed on the first reading by Councilmember Biggs; seconded by Councilmember Rowland.

Roll Call: Agee, yes; Biggs, yes; Branch, yes; Gibson, yes; Rowland, yes; Williams, yes; and Aden, yes.

Motion made to suspend the rules and place the ordinance on the second reading by Councilmember Gibson; seconded by Councilmember Biggs.

Roll Call: Agee, yes; Biggs, yes; Branch, yes; Gibson, yes; Rowland, yes; Williams, yes; and Aden, yes.

Motion made that the rules be suspended and place the ordinance on the third and final reading made by Councilmember Agee; seconded by Councilmember Branch.

Roll Call: Agee, yes; Biggs, yes; Branch, yes; Gibson, yes; Rowland, yes; Williams, yes; and Aden, yes.

Motion made that the ordinance be adopted by Councilmember Biggs; seconded by Councilmember Williams.

Roll Call: Agee, yes; Biggs, yes; Branch, yes; Gibson, yes; Rowland, yes; Williams, yes; and Aden, yes. Motion carried seven to zero. Ordinance adopted. (Ordinance No. 2018-20)

ITEM #2

AN ORDINANCE TO AMEND THE OCCUPATIONAL TAX FOR THE ISSUANCE OF A PRIVILEGE LICENSE, TO ADD OR AMEND CERTAIN CATEGORIES AND TO SET AN EFFECTIVE DATE AND FOR OTHER PURPOSES

Motion made that the ordinance be offered by Councilmember Agee; seconded by Councilmember Rowland.

Roll Call: Agee, yes; Biggs, yes; Branch, yes; Gibson, yes; Rowland, yes; Williams, yes; and Aden, yes.

Councilmember Rowland stated the finance committee met at 5:30 this evening to discuss this ordinance. City Clerk Andrea Williams was present and explained to the committee that the fees for privilege license have not been changed since 1975 and a 10% increase is needed to cover the cost of issuing the license. Also, this ordinance will change the category 65.10 from Contractor: under \$20,000 for \$25.00 to Contractor: under \$50,000 for \$55.00 and add category 108.5 Handyman: jobs under \$2000 for \$27.50 to coincide with the state contractor's license. Councilmember Rowland stated this ordinance was approved by the finance committee.

Motion made that the ordinance be placed on the first reading by Councilmember Agee; seconded by Councilmember Biggs.

Roll Call: Agee, yes; Biggs, yes; Branch, yes; Gibson, yes; Rowland, yes; Williams, yes; and Aden, yes.

Motion made to suspend the rules and place the ordinance on the second reading by Councilmember Gibson; seconded by Councilmember Rowland.

Roll Call: Agee, yes; Biggs, yes; Branch, yes; Gibson, yes; Rowland, yes; Williams, yes; and Aden, yes.

Motion made to suspend the rules and place the ordinance on the third and final reading by Councilmember Williams; seconded by Councilmember Agee.

Roll Call: Agee, yes; Biggs, yes; Branch, yes; Gibson, yes; Rowland, yes; Williams, yes; and Aden, yes.

Motion made that the ordinance be adopted by Councilmember Gibson; seconded by Councilmember Biggs.

Roll Call: Agee, yes; Biggs, yes; Branch, yes; Gibson, yes; Rowland, yes; Williams, yes; and Aden, yes. Motion carried seven to zero. Ordinance adopted. (Ordinance No. 2018-21)

ITEM #3

AN ORDINANCE TO AMEND FEES FOR THE USE OF FACILITIES OF THE PARAGOULD PARKS AND RECREATION DEPARTMENT, TO SET AN EFFECTIVE DATE AND FOR OTHER PURPOSES

Motion made that the ordinance be offered by Councilmember Agee; seconded by Councilmember Rowland.

Roll Call: Agee, yes; Biggs, yes; Branch, yes; Gibson, yes; Rowland, yes; Williams, yes; and Aden, yes.

Mayor Gaskill explained to the council that because a minimum wage increase was approved by the voters in the State of Arkansas that the salaries at the parks department will be affected due to the number of part time workers hired in the summer. To offset the cost of those raises the parks and recreation committee has requested raising some of the rates at the parks department. Councilmember Rowland stated the finance committee has approved this ordinance.

Motion made that the ordinance be placed on the first reading by Councilmember Rowland; seconded by Councilmember Branch.

Roll Call: Agee, yes; Biggs, no; Branch, yes; Gibson, yes; Rowland, yes; Williams, yes; and Aden, yes.

Motion made to suspend the rules and place the ordinance on the second reading by Councilmember Agee; seconded by Councilmember Gibson.

Roll Call: Agee, yes; Biggs, no; Branch, yes; Gibson, yes; Rowland, yes; Williams, yes; and Aden, yes.

Motion made to suspend the rules and place the ordinance on the third and final reading by Councilmember Gibson; seconded by Councilmember Rowland.

Roll Call: Agee, yes; Biggs, no; Branch, yes; Gibson, yes; Rowland, yes; Williams, yes; and Aden, yes.

Motion made that the ordinance be adopted by Councilmember Agee; seconded by Councilmember Branch.

Roll Call: Agee, yes; Biggs, no; Branch, yes; Gibson, yes; Rowland, yes; Williams, yes; and Aden, yes. Motion carried six to one. Ordinance adopted. (Ordinance No. 2018-22)

ITEM #4

PRESENTATION OF 2019 PROPOSED BUDGET

Mayor Gaskill presented the following budget for 2019 to the council as required by law:

**City of Paragould
2019 Budget**

	2019 Proposed Budget
<u>Revenues and Bank Balances:</u>	
<u>Revenues & Transfers In:</u>	
General Fund	14,735,684.00
Act 988 Emergency Vehicle Fund	67,400.00
ACEDP Grant #790-08905-15 Fund	560.00
Advertising and Promotion Fund	100,000.00
Airport Grant Fund	30,000.00
City Beautiful Fund	5,400.00
Court Automation Fund	44,000.00
Economic Development Fund	1,204,000.00
Landfill Account	900.00
Linwood Cemetery Trust Fund	9,200.00
Mission Outreach Grant # Fund	-
Street Crimes Unit/Police Drug Fund	9,380.00
Street Fund	3,423,594.00
Subtotal	<u>19,630,118.00</u>
<u>Available Bank Balances:</u>	
General Fund	10,099,515.67
Act 988 Emergency Vehicle Fund	3,919.22
ACEDP Grant #790-08905-15 Fund	0.01
Advertising and Promotion Fund	-
Airport Grant Fund	1.00
City Beautiful Fund	17,420.09
Court Automation Fund	106,197.04
Economic Development Fund	1,772,931.89
Landfill Account	-
Linwood Cemetery Trust Fund	329,279.25
Mission Outreach Grant # Fund	-
Street Crimes Unit/Police Drug Fund	7,417.17

Street Fund	10,117,185.91
Subtotal	<u>22,453,867.25</u>
Total Estimated Revenues & Bank Balances	<u>42,083,985.25</u>

Appropriation- Expenditures & Transfers Out:

General Fund:

Administration & Miscellaneous	1,410,657.50
Fire Department	2,628,814.88
District Court	172,112.10
Police Department	4,148,390.95
Police Department (Jail Expenditures)	13,000.00
Animal Control	104,157.76
Cemetery	79,793.92
Mosquito Control	158,802.00
Sanitation Department	1,935,422.93
Parks Department	1,970,189.27
Airport Department	480,023.84
Emergency 911 Department	1,072,353.34
Emergency Dispatch Center	-

Appropriation- Expenditures & Transfers Out (cont'd):

Transfer OUT	-
Subtotal- General Fund	<u>14,173,718.49</u>
Act 988 Emergency Vehicle Fund	67,000.00
ACEDP Grant #790-08905-15 Fund	560.00
Advertising and Promotion Fund	100,000.00
Airport Grant Fund	30,000.00
City Beautiful Fund	1,900.00
Court Automation Fund	35,000.00
Economic Development Fund	1,097,500.00
Landfill Account	-
Linwood Cemetery Trust Fund	4,200.00
Mission Outreach Grant # Fund	-
Street Crimes Unit/Police Drug Fund	7,900.00
Street Fund	<u>3,369,884.45</u>
Total Appropriations	<u>18,887,662.94</u>

Unappropriated Funds:

General Fund	10,661,481.18
Act 988 Emergency Vehicle Fund	4,319.22
ACEDP Grant #790-08905-15 Fund	0.01
Advertising and Promotion Fund	-
Airport Grant Fund	1.00
City Beautiful Fund	20,920.09

Court Automation Fund	115,197.04
Economic Development Fund	1,879,431.89
Landfill Account	900.00
Linwood Cemetery Trust Fund	334,279.25
Mission Outreach Grant # Fund	-
Street Crimes Unit/Police Drug Fund	8,897.17
Street Fund	<u>10,170,895.46</u>
Total Unappropriated Funds	<u>23,196,322.31</u>
	23,196,322.31

Mayor Gaskill told the council that this budget contains a 2% raise for employees and is balanced.

Motion made to accept the proposed budget as presented by Councilmember Branch; seconded by Councilmember Rowland. All in favor.

ANNOUNCEMENTS:

Mayor Gaskill stated that there are two meeting scheduled for December (December 10th and December 24th). Since the second meeting falls on Christmas Eve and moving it to Tuesday would cause it to fall on Christmas Day Mayor Gaskill stated the council would only meet on December 10th.

Also, Mayor Gaskill told the council that finance committee chair, Councilmember Mark Rowland, would be calling a finance committee meeting to go over the budget that was presented tonight.

ADJOURNMENT:

There being no further business to come before the council, Councilmember Branch moved the meeting be adjourned; seconded by Councilmember Williams. All in favor. Meeting adjourned 6:31 p.m.

Mike Gaskill, Mayor

ATTEST:

Andrea Williams, City Clerk