

COUNCIL MEETING

February 24, 2020

The Paragould City Council met in regular session on Monday, February 24, 2020 at 6:00 p.m. in the Council Room of City Hall with Mayor Gaskill presiding.

The meeting was called to order with prayer led by Councilmember Charles Long.

Those present were Farrell Gibson, Charles Long, Mark Rowland, Susan Williams, Randy Aden, Josh Agee and Jeremy Biggs. Jackie Branch was absent.

City Attorney Allen Warmath and City Clerk Andrea Williams were present.

Councilmember Williams moved minutes from previous council meeting of February 10, 2020 be approved as transcribed; seconded by Councilmember Agee. All in favor.

REPORTS FROM BOARDS AND STANDING COMMITTEES:

| | |
|------------------------------|--------|
| Public Service | - None |
| Finance | - None |
| Parks and Recreation | - None |
| Police | - None |
| Public Health and Ordinances | - None |
| Fire | - None |
| Sanitation | - None |
| Street/Cemetery | - None |

UNFINISHED BUSINESS:

None

NEW BUSINESS:

ITEM #1

AN ORDINANCE TO AMEND THE ZONING ORDINANCE OF THE CITY OF PARAGOULD, ARKANSAS. PROPERTY LOCATION: 2002 RECTOR ROAD

Motion made that the ordinance be offered by Councilmember Rowland; seconded by Councilmember Biggs.

Roll Call: Gibson, yes; Long, yes; Rowland, yes; Williams, yes; Aden, yes; Agee, yes; and Biggs, yes.

David Lange, Executive Director of the Paragould Housing Authority, was present and addressed the council. Mr. Lange told the council that the PHA has proposed to purchase the land at 2002 Rector Road from Marcella Cooper pending this rezone. Mr. Lange stated the land will be used to build one and two bedroom housing for the elderly. This rezone was presented to the Planning Commission on February 20, 2020, four members were present and all four voted in favor of the rezone. No opposition appeared.

Motion made that the ordinance be placed on the first reading by Councilmember Biggs; seconded by Councilmember Long.

Roll Call: Gibson, yes; Long, yes; Rowland, yes; Williams, yes; Aden, yes; Agee, yes; and Biggs, yes.

Motion made that the rules be suspended and the ordinance be placed on the second reading by Councilmember Agee; seconded by Councilmember Rowland.

Roll Call: Gibson, yes; Long, yes; Rowland, yes; Williams, yes; Aden, yes; Agee, yes; and Biggs, yes.

Motion made that the rules be suspended and the ordinance be placed on the third and final reading by Councilmember Aden; seconded by Councilmember Long.

Roll Call: Gibson, yes; Long, yes; Rowland, yes; Williams, yes; Aden, yes; Agee, yes; and Biggs, yes.

Motion made that the ordinance be adopted by Councilmember Rowland; seconded by Councilmember Biggs.

Roll Call: Gibson, yes; Long, yes; Rowland, yes; Williams, yes; Aden, yes; Agee, yes; and Biggs, yes. Motion carried seven to zero. Ordinance adopted. (Ordinance N0. 2020-06)

ITEM #2

AN ORDINANCE TO AMEND THE ZONING ORDINANCE OF THE CITY OF PARAGOULD, ARKANSAS. PROPERTY LOCATION: 809 LINWOOD DRIVE

Motion made that the ordinance be offered by Councilmember Agee; seconded by Councilmember Biggs.

Roll Call: Gibson, yes; Long, yes; Rowland, yes; Williams, yes; Aden, yes; Agee, yes; and Biggs, yes.

Steve McFall, owner of Steve's Electric Service, LLC appeared and addressed the council. Mr. McFall stated that he was wanting to purchase the property from Ellen McQuay, pending this rezone. He stated that he is wanting to use the property for offices for his electrical service. Mr. McFall stated that he employs approximately 8 people and is currently running the business out of his residence.

This rezone was presented to the Planning Commission on February 6, 2020. Five members of the commission were present and all five voted in favor of the rezone. Rosa Huffine appeared in opposition.

Ms. Huffine appeared to address the council. Ms. Huffine stated that she lives across the street and was at first in opposition of this rezone but after talking with the Planning Commission and Mr. McFall she now has no objections.

Councilmember Rowland stated he has been contacted by a neighboring property owner and asked about a visual bearer. Mr. McFall stated that he intends to build a privacy fence around the back of the property for a visual bearer as well as security reasons.

Motion made that the ordinance be placed on the first reading by Councilmember Biggs; seconded by Councilmember Rowland.

Roll Call: Gibson, yes; Long, yes; Rowland, yes; Williams, yes; Aden, yes; Agee, yes; and Biggs, yes.

Motion made that the rules be suspended and the ordinance be placed on the second reading by Councilmember Williams; seconded by Councilmember Long.

Roll Call: Gibson, yes; Long, yes; Rowland, yes; Williams, yes; Aden, yes; Agee, yes; and Biggs, yes.

Motion made that the rules be suspended and the ordinance be placed on the third and final reading by Councilmember Agee; seconded by Councilmember Rowland.

Roll Call: Gibson, yes; Long, yes; Rowland, yes; Williams, yes; Aden, yes; Agee, yes; and Biggs, yes.

Motion made that the ordinance be adopted by Councilmember Biggs; seconded by Councilmember Agee.

Roll Call: Gibson, yes; Long, yes; Rowland, yes; Williams, yes; Aden, yes; Agee, yes; and Biggs, yes. Motion carried seven to zero. Ordinance adopted. (Ordinance NO. 2020-07)

ITEM #3

AN ORDINANCE TO RENAME NORTH 25TH STREET TO NORTH 26TH STREET IN FAIRVIEW HAVEN SUBDIVISION TO THE CITY OF PARAGOULD, ARKANSAS AND FOR OTHER PURPOSES

Motion made that the ordinance be offered by Councilmember Agee; seconded by Councilmember Aden.

Roll Call: Gibson, yes; Long, yes; Rowland, yes; Williams, yes; Aden, yes; Agee, yes; and Biggs, yes.

Mayor Gaskill explained to the council that this correction needed to be made due to a discrepancy in the plat. When the subdivision was first proposed the name of the street was changed to North 25th Street and actually should have been North 26th Street. This ordinance is needed to make the changes in the plat itself.

Motion made that the ordinance be placed on the first reading by Councilmember Rowland; seconded by Councilmember Agee.

Roll Call: Gibson, yes; Long, yes; Rowland, yes; Williams, yes; Aden, yes; Agee, yes; and Biggs, yes.

Motion made that the rules be suspended and the ordinance be placed on the second reading by Councilmember Agee; seconded by Councilmember Long.

Roll Call: Gibson, yes; Long, yes; Rowland, yes; Williams, yes; Aden, yes; Agee, yes; and Biggs, yes.

Motion made that the rules be suspended and the ordinance be placed on the third and final reading by Councilmember Aden; seconded by Councilmember Williams.

Roll Call: Gibson, yes; Long, yes; Rowland, yes; Williams, yes; Aden, yes; Agee, yes; and Biggs, yes.

Motion made that the ordinance be adopted by Councilmember Rowland; seconded by Councilmember Biggs.

Roll Call: Gibson, yes; Long, yes; Rowland, yes; Williams, yes; Aden, yes; Agee, yes; and Biggs, yes. Motion carried seven to zero. Ordinance adopted. (Ordinance NO. 2020-08)

ITEM #4

AN ORDINANCE TO AMEND THE SIGN ORDINANCE TO THE CITY OF PARAGOULD, ARKANSAS AS CODIFIED IN CHAPTER 30 OF THE CODE OF ORDINANCES AND FOR OTHER PURPOSES

Motion made that the ordinance be offered by title only by Councilmember Biggs; seconded by Councilmember Rowland.

Roll Call: Gibson, yes; Long, yes; Rowland, yes; Williams, yes; Aden, yes; Agee, yes; and Biggs, yes.

Councilmember Biggs explained to the council that this ordinance is needed to add regulations for permanent signs. The ordinance now only addresses temporary signs. The changes made include adding under:

General Restrictions:

(2) Permanent Signs

Signs erected or attached to a structure that will not be moved in less than 90 days shall be considered permanent in any zone and shall be subject to the following:

- a. A permit shall be obtained from the City Inspector subject to a payment of: \$100.00 base permit fee plus, 1% of total monetary value of sign at time of installation.
- b. On-Premise Sign Permit Application must be completed and submitted to the Office of City Inspector and approved by City Inspector before construction can begin on any permanent sign. Permit fee must also be paid in full before construction commences. An application is required for each sign.
- c. The City Inspector shall be responsible for physical review of sign plans and approval of permanent placement of sign on any property.

Number 6: Permanent signs shall comply with all setback requirements of other structures in each specific zone. All required setbacks must be met and approved by City Inspector.

Number 12: Square footage of all freestanding signs will be calculated by the length and width on only onese of said sign.

Also, the ordinance was changed to state that enforcement of this ordinance falls under the City Inspector not the Code Enforcement Officer.

Councilmember Biggs stated the ordinance committee has met with City Inspector Greg Trout on two occasions to discuss this ordinance and the committee recommends this ordinance to the council.

Motion made that the ordinance be placed on the first reading by Councilmember Rowland; seconded by Councilmember Agee.

Roll Call: Gibson, yes; Long, yes; Rowland, yes; Williams, yes; Aden, yes; Agee, yes; and Biggs, yes.

Motion made that the rules be suspended and the ordinance be placed on the second reading by Councilmember Biggs; seconded by Councilmember Aden.

Roll Call: Gibson, yes; Long, yes; Rowland, yes; Williams, yes; Aden, yes; Agee, yes; and Biggs, yes.

Motion made that the rules be suspended and the ordinance be placed on the third and final reading by Councilmember Agee; seconded by Councilmember Williams.

Roll Call: Gibson, yes; Long, yes; Rowland, yes; Williams, yes; Aden, yes; Agee, yes; and Biggs, yes.

Motion made that the ordinance be adopted by Councilmember Rowland; seconded by Councilmember Biggs.

Roll Call: Gibson, yes; Long, yes; Rowland, yes; Williams, yes; Aden, yes; Agee, yes; and Biggs, yes. Motion carried seven to zero. Ordinance adopted. (Ordinance N0. 2020-09)

ITEM # 5

A RESOLUTION EXPRESSING THE WILLINGNESS OF THE CITY OF PARAGOULD, ARKANSAS TO UTILIZE STATE AID STREET MONIES

Motion made that the resolution be offered by Councilmember Agee; seconded by Councilmember Aden.

Roll Call: Gibson, yes; Long, yes; Rowland, yes; Williams, yes; Aden, yes; Agee, yes; and Biggs, yes.

Mayor Gaskill explained to the council that the city has received state aid street monies to be used to resurface McDaniel Road and Oak Street. This resolution is needed to complete that process.

Motion made that the resolution be adopted by Councilmember Rowland; seconded by Councilmember Long.

Roll Call: Gibson, yes; Long, yes; Rowland, yes; Williams, yes; Aden, yes; Agee, yes; and Biggs, yes. Motion carried seven to zero. Resolution adopted. (Resolution No. 2020-05)

ITEM #6

A RESOLUTION FOR THE ADOPTION OF THE 2019 AMENDED BUDGET

Motion made that the resolution be offered by Councilmember Rowland; seconded by Councilmember Biggs.

Roll Call: Gibson, yes; Long, yes; Rowland, yes; Williams, yes; Aden, yes; Agee, yes; and Biggs, yes.

The following amended budget was presented to the council:

City of Paragould

2019 Amended Budget

| | 2019 Original Budget | 2019 Amended Budget |
|--|----------------------------|---------------------------|
| <u>Revenues and Bank Balances:</u> | | |
| <u>Revenues & Transfers In:</u> | | |
| General Fund | 14,735,684.00 | 15,667,198.37 |
| Act 988 Emergency Vehicle Fund | 67,400.00 | 70,606.34 |
| ACEDP Grant #790-08905-15 Fund | 560.00 | 560.00 |
| Advertising and Promotion Fund | 100,000.00 | 150,841.26 |
| Airport Grant Fund | 30,000.00 | 9,244.00 |
| City Beautiful Fund | 5,400.00 | 5,295.88 |
| Court Automation Fund | 44,000.00 | 46,403.72 |
| Economic Development Fund | 1,204,000.00 | 1,315,507.68 |
| Landfill Account | 900.00 | 903.74 |
| Linwood Cemetery Trust Fund | 9,200.00 | 16,663.83 |
| Paragould Mission Outreach Grant # 790-09042-19 Fund | - | 0.01 |
| Street Crimes Unit/Police Drug Fund | 9,380.00 | 6,587.51 |
| Street Fund | <u>3,423,594.00</u> | <u>2,581,090.74</u> |

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|----------|---------------|---------------|
| Subtotal | 19,630,118.00 | 19,870,903.08 |
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Available Bank Balances:

| | | |
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| General Fund | 9,802,345.49 | 10,274,958.13 |
| Act 988 Emergency Vehicle Fund | 43.88 | 3,644.66 |
| ACEDP Grant #790-08905-15 Fund | 0.01 | 0.01 |
| Advertising and Promotion Fund | 40,225.26 | 49,248.09 |
| Airport Grant Fund | 1.00 | 1.00 |
| City Beautiful Fund | 12,355.79 | 12,355.79 |
| Court Automation Fund | 125,614.68 | 128,313.77 |
| Economic Development Fund | 390,478.56 | 497,122.45 |
| Landfill Account | 14,747.99 | 14,797.99 |
| Linwood Cemetery Trust Fund | 332,897.75 | 332,870.09 |
| Paragould Mission Outreach Grant # 790-09042-19 Fund | - | - |
| Street Crimes Unit/Police Drug Fund | 10,870.41 | 10,795.41 |
| Street Fund | 11,273,081.77 | 11,291,684.02 |

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|----------|---------------|---------------|
| Subtotal | 22,002,662.59 | 22,615,791.41 |
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| Total Estimated Revenues & Bank Balances | 41,632,780.59 | 42,486,694.49 |
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Appropriation- Expenditures & Transfers Out:

General Fund:

| | | |
|---------------------------------------|--------------|--------------|
| Administration & Miscellaneous | 1,410,657.50 | 1,310,583.14 |
| Fire Department | 2,628,814.88 | 4,459,450.60 |
| District Court | 172,112.10 | 159,317.92 |
| Police Department | 4,148,390.95 | 4,219,866.60 |
| Police Department (Jail Expenditures) | 13,000.00 | 16,901.29 |
| Animal Control | 104,157.76 | 107,954.19 |
| Cemetery | 79,793.92 | 127,076.74 |
| Mosquito Control | 158,802.00 | 161,184.06 |

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|--------------------------|--------------|--------------|
| Sanitation Department | 1,935,422.93 | 1,890,017.45 |
| Parks Department | 1,970,189.27 | 1,976,984.97 |
| Airport Department | 480,023.84 | 246,947.63 |
| Emergency 911 Department | 1,072,353.34 | 1,115,643.26 |

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Appropriation- Expenditures & Transfers Out (cont'd):

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|--------------|---|---|
| Transfer OUT | - | - |
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| Subtotal- General Fund | 14,173,718.49 | 15,791,927.85 |
|------------------------|---------------|---------------|

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|--------------------------------|-----------|---|
| Act 988 Emergency Vehicle Fund | 67,000.00 | - |
|--------------------------------|-----------|---|

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|--------------------------------|--------|--------|
| ACEDP Grant #790-08905-15 Fund | 560.00 | 560.01 |
|--------------------------------|--------|--------|

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|--------------------------------|------------|-----------|
| Advertising and Promotion Fund | 100,000.00 | 60,596.83 |
|--------------------------------|------------|-----------|

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|--------------------|-----------|----------|
| Airport Grant Fund | 30,000.00 | 9,244.00 |
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| City Beautiful Fund | 1,900.00 | 4,800.00 |
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| Court Automation Fund | 35,000.00 | 42,243.48 |
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|---------------------------|--------------|--------------|
| Economic Development Fund | 1,097,500.00 | 1,037,021.13 |
|---------------------------|--------------|--------------|

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| Landfill Account | - | - |
|------------------|---|---|

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|-----------------------------|----------|-----------|
| Linwood Cemetery Trust Fund | 4,200.00 | 10,113.83 |
|-----------------------------|----------|-----------|

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|--|---|---|
| Paragould Mission Outreach Grant # 790-09042-19 Fund | - | - |
|--|---|---|

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| Street Crimes Unit/Police Drug Fund | 7,900.00 | 4,945.20 |
|-------------------------------------|----------|----------|

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| Street Fund | 3,369,884.45 | 2,838,071.09 |
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| <u>Total Appropriations</u> | 18,887,662.94 | 19,799,523.42 |
|------------------------------------|----------------------|----------------------|

Unappropriated Funds:

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|--------------|---------------|---------------|
| General Fund | 10,364,311.00 | 10,150,228.65 |
|--------------|---------------|---------------|

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|--------------------------------|--------|-----------|
| Act 988 Emergency Vehicle Fund | 443.88 | 74,251.00 |
|--------------------------------|--------|-----------|

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|--------------------------------|------|---|
| ACEDP Grant #790-08905-15 Fund | 0.01 | - |
|--------------------------------|------|---|

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|--------------------------------|-----------|------------|
| Advertising and Promotion Fund | 40,225.26 | 139,492.52 |
|--------------------------------|-----------|------------|

| | | |
|--------------------|------|------|
| Airport Grant Fund | 1.00 | 1.00 |
|--------------------|------|------|

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|---------------------|-----------|-----------|
| City Beautiful Fund | 15,855.79 | 12,851.67 |
|---------------------|-----------|-----------|

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|--|----------------------|----------------------|
| Court Automation Fund | 134,614.68 | 132,474.01 |
| Economic Development Fund | 496,978.56 | 775,609.00 |
| Landfill Account | 15,647.99 | 15,701.73 |
| Linwood Cemetery Trust Fund | 337,897.75 | 339,420.09 |
| Paragould Mission Outreach Grant # 790-09042-19 Fund | - | 0.01 |
| Street Crimes Unit/Police Drug Fund | 12,350.41 | 12,437.72 |
| Street Fund | 11,326,791.32 | 11,034,703.67 |
| Total Unappropriated Funds | 22,745,117.65 | 22,687,171.07 |

22,745,117.65 22,687,171.07

Note: The following City-owned bank accounts are used to process credit card transactions only: Municipal Airport, City Credit Card, and Parks Credit Card.

Motion made to accept the amended budget as presented by Councilmember Rowland; seconded by Councilmember Biggs.

Roll Call: Gibson, yes; Long, yes; Rowland, yes; Williams, yes; Aden, yes; Agee, yes; and Biggs, yes. Motion carried seven to zero. Resolution adopted. (Resolution No. 2020-06)

ANNOUNCEMENTS:

None

ADJOURNMENT:

There being no further business to come before the council, Councilmember Biggs moved the meeting be adjourned; seconded by Councilmember Williams. All in favor. Meeting adjourned 6:52 p.m.

Mike Gaskill, Mayor

ATTEST:

Andrea Williams, City Clerk