

COUNCIL MEETING

January 11, 2021

The Paragould City Council met in regular session on Monday, January 11th, 2021 at 6:00 p.m. in the Council Room of City Hall with Mayor Agee presiding.

Invocation was led by Pastor and Elder Jared Pickney of The Crossing Church.

The meeting was called to order followed by the Pledge of Allegiance.

Those present were Neal Adams, Randy Aden, Brad Baine, Jeremy Biggs, Lindsey Boggs, Aaron Camp, Mark Rowland and Susan Williams.

Deputy City Attorney Robert Thompson and City Clerk Andrea Williams were present.

Councilmember Williams moved minutes from previous council meeting of December 14, 2020 be approved as transcribed; seconded by Councilmember Aden. All in favor.

REPORTS FROM BOARDS AND STANDING COMMITTEES:

Public Service	- None
Finance	- None
Parks and Recreation	- None
Police	- None
Public Health and Ordinances	- Councilmember Biggs called for a committee meeting Monday, January 25 th , 2021 at 5:30 p.m.
Fire	- None
Sanitation	- None
Street/Cemetery	- Councilmember Adams stated the committee met at 5:45 this evening and have item number eight on tonight's agenda.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

ITEM #1

AN ORDINANCE ADOPTING RULES AND PROCEDURES FOR THE TRANSACTION OF BUSINESS OF THE COUNCIL FOR THE CITY OF PARAGOULD, ARKANSAS AND FOR OTHER PURPOSES

Motion made that the ordinance be offered by Councilmember Rowland; seconded by Councilmember Aden.

Roll Call: Adams, yes; Aden, yes; Baine, yes; Biggs, yes; Boggs, yes; Camp, yes; Rowland, yes; and Williams, yes.

Mayor Agee explained that this ordinance is to set the rules and procedures for council meeting as required by law.

Motion made that the ordinance be placed on the first reading by Councilmember Rowland; seconded by Councilmember Adams.

Roll Call: Adams, yes; Aden, yes; Baine, yes; Biggs, yes; Boggs, yes; Camp, yes; Rowland, yes; and Williams, yes.

Motion made to suspend the rules and place the ordinance on the second reading by Councilmember Biggs; seconded by Councilmember Adams.

Roll Call: Adams, yes; Aden, yes; Baine, yes; Biggs, yes; Boggs, yes; Camp, yes; Rowland, yes; and Williams, yes.

Motion made to suspend the rules and place the ordinance on the third and final reading by Councilmember Aden; seconded by Councilmember Williams.

Roll Call: Adams, yes; Aden, yes; Baine, yes; Biggs, yes; Boggs, yes; Camp, yes; Rowland, yes; and Williams, yes.

Motion made that the ordinance be adopted by Councilmember Rowland; seconded by Councilmember Biggs.

Roll Call: Adams, yes; Aden, yes; Baine, yes; Biggs, yes; Boggs, yes; Camp, yes; Rowland, yes; and Williams, yes. Motion carried eight to zero. Ordinance adopted. (Ordinance No. 2021-01)

ITEM #2

AN ORDINANCE TO SET THE SALARY FOR THE CITY CLERK AND CITY ATTORNEY OF THE CITY OF PARAGOULD, ARKANSAS AND FOR OTHER PURPOSES

Motion made that the ordinance be offered by Councilmember Biggs; seconded by Councilmember Camp.

Roll Call: Adams, yes; Aden, yes; Baine, yes; Biggs, yes; Boggs, yes; Camp, yes; Rowland, yes; and Williams, yes.

Mayor Agee explained to the council that this ordinance setting the salary of the city clerk and city attorney is required by law.

Motion made that the ordinance be placed on the first reading by Councilmember Biggs; seconded by Councilmember Williams.

Roll Call: Adams, yes; Aden, yes; Baine, yes; Biggs, yes; Boggs, yes; Camp, yes; Rowland, yes; and Williams, yes.

Motion made to suspend the rules and place the ordinance on the second reading by Councilmember Rowland; seconded by Councilmember Adams.

Roll Call: Adams, yes; Aden, yes; Baine, yes; Biggs, yes; Boggs, yes; Camp, yes; Rowland, yes; and Williams, yes.

Motion made to suspend the rules and place the ordinance on the third and final reading by Councilmember Aden; seconded by Councilmember Baine.

Roll Call: Adams, yes; Aden, yes; Baine, yes; Biggs, yes; Boggs, yes; Camp, yes; Rowland, yes; and Williams, yes.

Motion made that the ordinance be adopted by Councilmember Rowland; seconded by Councilmember Williams.

Roll Call: Adams, yes; Aden, yes; Baine, yes; Biggs, yes; Boggs, yes; Camp, yes; Rowland, yes; and Williams, yes. Motion carried eight to zero. Ordinance adopted. (Ordinance No. 2021-02)

ITEM # 3

AN ORDINANCE TO AMEND THE SIGN ORDINANCE OF THE CITY OF PARAGOULD, ARKANSAS, AS CODIFIED IN CHAPTER 30 OF THE CODE OF ORDINANCES AND FOR OTHER PURPOSES

Motion made that the ordinance be offered by Councilmember Williams; seconded by Councilmember Aden.

Roll Call: Adams, yes; Aden, yes; Baine, yes; Biggs, yes; Boggs, yes; Camp, yes; Rowland, yes; and Williams, yes.

Councilmember Biggs explained to the council that the ordinance committee met several times in 2020 in reference to the sign ordinance. This ordinance allows for electronic message devices or LED signs with a maximum of 50 square feet and gives the city the discretion to have the owner reduce the intensity of the sign if it poses a traffic hazard. Deputy City Inspector, Wayne Weaver, was present to answer any questions the council might have.

Motion made that the ordinance be placed on the first reading by Councilmember Rowland; seconded by Councilmember Williams.

Roll Call: Adams, yes; Aden, yes; Baine, yes; Biggs, yes; Boggs, yes; Camp, yes; Rowland, yes; and Williams, yes.

Motion made to suspend the rules and place the ordinance on the second reading by Councilmember Biggs; seconded by Councilmember Camp.

Roll Call: Adams, yes; Aden, yes; Baine, yes; Biggs, yes; Boggs, yes; Camp, yes; Rowland, yes; and Williams, yes.

Motion made to suspend the rules and place the ordinance on the third and final reading by Councilmember Aden; seconded by Councilmember Adams.

Roll Call: Adams, yes; Aden, yes; Baine, yes; Biggs, yes; Boggs, yes; Camp, yes; Rowland, yes; and Williams, yes.

Motion made that the ordinance be adopted by Councilmember Biggs; seconded by Councilmember Baine.

Roll Call: Adams, yes; Aden, yes; Baine, yes; Biggs, yes; Boggs, yes; Camp, yes; Rowland, yes; and Williams, yes. Motion carried eight to zero. Ordinance adopted. (Ordinance No. 2021-03)

ITEM #4

A RESOLUTION TO AUTHORIZE THE CITY TO JOIN AND UTILIZE AN EXTERNAL PROCUREMENT ACTIVITY AND FOR OTHER PURPOSES

Motion made that the resolution be offered by Councilmember Rowland; seconded by Councilmember Adams.

Roll Call: Adams, yes; Aden, yes; Baine, yes; Biggs, yes; Boggs, yes; Camp, yes; Rowland, yes; and Williams, yes.

This resolution allows the city to initiate an application to procure items through the national procurement company, H-GACbuy. Mayor Agee explained to the council that several government agencies use this procurement company to purchase vehicle and other items at a discounted rate, therefore saving the city money.

Motion made that the resolution be adopted by Councilmember Biggs; seconded by Councilmember Williams.

Roll Call: Adams, yes; Aden, yes; Baine, yes; Biggs, yes; Boggs, yes; Camp, yes; Rowland, yes; and Williams, yes. Motion carried eight to zero. Resolution adopted. (Resolution No. 2021-01)

ITEM # 5

A RESOLUTION AUTHORIZING DESTRUCTION OF CERTAIN CITY RECORDS AND FOR OTHER PURPOSES

Motion made that the resolution be offered by Councilmember Rowland; seconded by Councilmember Adams.

Roll Call: Adams, yes; Aden, yes; Baine, yes; Biggs, yes; Boggs, yes; Camp, yes; Rowland, yes; and Williams, yes.

Mayor Agee told the council that the following items have been removed from storage in the basement and made ready for destruction:

Administration

2006-2015 Parks receipt books

2006-2015 General Fund and Street Fund Invoices

2006-2015 General Fund and Street Fund Receipts

2009 -2012 Permits

2007-2009 Bids

2003-2008 District Court Reports

2001-2008 Treasurers Reports

2007 -2017 Condemnation/Property Clean up files

2006 Receipts

2004 -2011 Payroll supporting documents

Mis-printed payroll checks #3501-4001

Police Department

1998-2017	Accident Reports	Non Cash Credits
	Arrest Reports	Outstanding Cash Bonds Lists and Reports
	Bank Statements	Police Accidents
	Bond and Monitor Fees	Police Training Logs
	Check Registers	Prisoner Medical Paperwork
	Child Seat Registration Cards	Receipts – Manual and Computer
	Commitment Orders	Service Fee Reports
	Court Documents	STEP Paperwork
	CTA’s for other agencies	Tickets
	Department Training Logs	Time Pay Agreements
	Deposits	Time Pay Reports and Receipts
	Fingerprints	Tow Slips
	Installment Agreements	Use of Force Forms
	Jail Records and Credits	Warrant Applications
	Mid-South Evaluations and Reports	Warrant Lists
	Missing Persons	Yard Sales

*See attached affidavit

Motion made that the resolution be adopted by Councilmember Biggs; seconded by Councilmember Camp.

Roll Call: Adams, yes; Aden, yes; Baine, yes; Biggs, yes; Boggs, yes; Camp, yes; Rowland, yes; and Williams, yes. Motion carried eight to zero. Resolution adopted. (Resolution No. 2021-02)

ITEM #6

A RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK OF PARAGOULD, ARKANSAS TO ATTACH LIENS TO CERTAIN PROPERTIES LOCATED AT THE ADDRESSES SPECIFIED IN THIS RESOLUTION FOR THE PURPOSE OF COLLECTING MONIES WHICH ARE OWED THE CITY OF PARAGOULD FOR ENFORCEMENT OF CHAPTER 18 OF THE CITY’S CODE OF ORDINANCES

Motion made that the resolution be offered by Councilmember Rowland; seconded by Councilmember Williams.

Roll Call: Adams, yes; Aden, yes; Baine, yes; Biggs, yes; Boggs, yes; Camp, yes; Rowland, yes; and Williams, yes.

Code Enforcement Officer, J.D. Stephenson, provided the council with photos and documentation of the properties.

Motion made that the resolution be adopted by Councilmember Biggs; seconded by Councilmember Adams.

Roll Call: Adams, yes; Aden, yes; Baine, yes; Biggs, yes; Boggs, yes; Camp, yes; Rowland, yes; and Williams, yes. Motion carried eight to zero. Resolution adopted. (Resolution No. 2021-03)

ITEM #7

A RESOLUTION PROVIDING FOR THE ADOPTION OF A BUDGET FOR THE CITY OF PARAGOULD, ARKANSAS, FOR THE TWELVE (12) MONTHS BEGINNING JANUARY 1, 2021 AND ENDING DECEMBER 31, 2021 APPROPRIATING MONEY FOR EACH ITEM OF EXPENDITURE THEREIN PROVIDED FOR AND FOR OTHER PURPOSES

Motion made that the resolution be offered by Councilmember Rowland; seconded by Councilmember Aden.

Roll Call: Adams, yes; Aden, yes; Baine, yes; Biggs, yes; Boggs, yes; Camp, yes; Rowland, yes; and Williams, yes.

Mayor Agee stated that this is the same budget that was presented and approved at the December 14th, 2020 council meeting. However, the law requires the budget to be adopted by resolution or ordinance.

City of Paragould 2021 Budget

2021
Budget

Revenues and Bank Balances:

Revenues & Transfers In:

General Fund

16,721,938.95

Act 988 Emergency Vehicle Fund	67,400.00
ACEDP Grant #790-08905-15 Fund	-
Advertising and Promotion Fund	102,400.00
Airport Grant Fund	471,528.00

City Beautiful Fund	5,120.00
Court Automation Fund	40,000.00
Economic Development Fund	1,304,000.00
Landfill Account	700.00
Linwood Cemetery Trust Fund	9,000.00
Mission Outreach Grant #790-09042-19 Fund	218,500.00
Street Crimes Unit/Police Drug Fund	5,175.00
Street Fund	2,986,401.00
Subtotal	<u>21,932,162.95</u>

Available Bank Balances:

General Fund	10,226,919.56
Act 988 Emergency Vehicle Fund	68,266.75
ACEDP Grant #790-08905-15 Fund	-
Advertising and Promotion Fund	129,668.13
Airport Grant Fund	1.00

City Beautiful Fund	12,851.67
Court Automation Fund	130,419.33
Economic Development Fund	669,057.20
Landfill Account	15,701.73
Linwood Cemetery Trust Fund	339,444.53
Mission Outreach Grant # Fund	0.01
Street Crimes Unit/Police Drug Fund	13,305.63
Street Fund	11,098,985.37
Subtotal	<u>22,704,620.91</u>

Total Estimated Revenues & Bank Balances	<u><u>44,636,783.86</u></u>
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Appropriation- Expenditures & Transfers Out:

General Fund:	
Administration & Miscellaneous	1,553,628.09
Fire Department	3,095,078.01
District Court	172,112.10
Police Department	4,841,445.47
Police Department (Jail Expenditures)	21,000.00
Animal Control	127,944.70

Cemetery	85,310.77
Mosquito Control	166,875.00
Sanitation Department	2,043,422.94
Parks Department	1,899,513.32
Airport Department	761,334.85
Emergency 911 Department	1,142,242.93
Emergency Dispatch Center	-

Appropriation- Expenditures & Transfers Out (cont'd):

Transfer OUT	-
Subtotal- General Fund	<u>15,909,908.18</u>
Act 988 Emergency Vehicle Fund	130,000.00
ACEDP Grant #790-08905-15 Fund	-
Advertising and Promotion Fund	100,000.00
Airport Grant Fund	471,528.00
City Beautiful Fund	2,000.00
Court Automation Fund	46,000.00
Economic Development Fund	1,034,500.00
Landfill Account	-
Linwood Cemetery Trust Fund	4,200.00
Mission Outreach Grant #790-09042-19 Fund	218,500.00
Street Crimes Unit/Police Drug Fund	5,175.00
Street Fund	<u>5,015,474.84</u>
<u>Total Appropriations</u>	<u>22,937,286.02</u>

Unappropriated Funds:

General Fund	11,038,950.33
Act 988 Emergency Vehicle Fund	5,666.75
ACEDP Grant #790-08905-15 Fund	-
Advertising and Promotion Fund	132,068.13
Airport Grant Fund	1.00
City Beautiful Fund	15,971.67
Court Automation Fund	124,419.33
Economic Development Fund	938,557.20
Landfill Account	16,401.73
Linwood Cemetery Trust Fund	344,244.53
Mission Outreach Grant #790-09042-19 Fund	0.01
Street Crimes Unit/Police Drug Fund	13,305.63
Street Fund	<u>9,069,911.53</u>
<u>Total Unappropriated Funds</u>	<u>21,699,497.84</u>

Motion made to adopt the resolution by Councilmember Camp; seconded by Councilmember Williams.

Roll Call: Adams, yes; Aden, yes; Baine, yes; Biggs, yes; Boggs, yes; Camp, yes; Rowland, yes; and Williams, yes. Motion carried eight to zero. Resolution adopted. (Resolution No. 2021-04)

ITEM #8

PRESENTATION OF STREET DEPARTMENT BIDS

The following bids were presented:

ASPHALT

ASPHALT	DELTA
TYPE II (PER TON)	
LAID	\$ 80.50
PLANT	\$ 57.00
TYPE III (PER TON)	
LAID	\$ 80.50
PLANT	\$ 57.00
PRIME(PER S/Y)	\$ -
RECONSTRUCTION(PER S/Y)	\$ 4.00
COLD MIX (PER TON)	\$ 95.00
BINDER	
LAID	\$ 80.50
PLANT	\$ 55.00
CSS I OIL (PER GALLON)	\$ 3.95
MILLING	\$ 3.62

CHAT

CHAT (PER TON)	CAPITAL	VULCAN	GILLEAN (HAULING ONLY)	BOYD
1/2"	\$ 8.00	\$ 8.50	\$ 6.50	\$ 6.50
SB2	\$ 6.75	\$ 6.75	\$ 6.50	\$ 6.50
RIP RAP	\$ 11.25	\$ 10.55	\$ 8.00	\$ 8.00

LIME	\$ 12.50	\$ 12.50	\$ 6.50	\$ 6.50
3" BALLAST	\$ 8.15	\$ 8.50	\$ 7.00	\$ 7.00
HAULING	\$ 6.50	\$ 6.00	\$ 6.50	\$ 6.50
SHOT ROCK	\$ 7.50	\$ 9.25	\$ 8.50	\$ 8.00
3/4" MINUS	\$ 8.00	\$ 8.50	\$ 6.50	\$ 6.50
"B" STONE	\$ 8.15	\$ 7.95	\$ 7.00	\$ 7.00

*Boyds/Gillean may be used for hauling when Vulcan is not available.

CONCRETE

TYPE

NEAR

3000 LB MIX	\$ 118.00
FIBER	\$ 6.00
1% CALCIUM	\$ 3.00
2% CALCIUM	\$ 6.00
PEA GRAVEL	\$ 14.00
60/40 MIX	\$ -
3500 LB MIX	\$ 120.50
FIBER	\$ 6.00
1% CALCIUM	\$ 3.00
2% CALCIUM	\$ 6.00
PEA GRAVEL	\$ 14.00
60/40 MIX	\$ -
FLOWABLE FILL	\$ 101.00
FIBER	\$ 6.00
1% CALCIUM	\$ 3.00
2% CALCIUM	\$ 6.00

MOWING

	HESSLING
EIGHT-MILE	\$19,750.00
VARIOUS DITCHES	\$ 18,975.00

STRIPING

DESCRIPTION		TRAF-MARK
PAINT STRIPE	\$	0.18
THERMO PLASTIC	\$	0.82
TURN ARROWS	\$	250.00
RAILROAD CROSSING	\$	850.00
THERMO PLASTIC 12" STOP LINE	\$	9.00

**TURN ARROWS AND RAILROAD CROSSING ARE THERMO PLASTIC

TILE

TILE DIAMETER	ADS POLYETHYLENE PER FOOT	CONTECH METAL PER FOOT
12"	\$ 4.89	\$ 10.20
15"	\$ 6.64	\$ 12.24
18"	\$ 9.03	\$ 15.30
24"	\$ 14.50	\$ 19.38
30"	\$ 22.58	\$ 24.48
36"	\$ 27.00	\$ 36.72
42"	\$ 37.09	\$ 42.84
48"	\$ 45.89	\$ 48.96

ITEM #9

APPOINTMENTS TO BOARDS AND COMMISSIONS

Mayor Agee presented the following for appointment:

A & P Commission

Neal Adams (Council representative, rolling term)

Marilyn White (term expires 12/31/2021)

Motion to accept this appointment made by Councilmember Baine; seconded by Councilmember Biggs. All in favor.

Airport Commission (5 year term)

Andy Ford (term expires 12/31/2025)

Motion to accept this appointment made by Councilmember Williams; seconded by Councilmember Adams. All in favor.

Parks and Recreation Commission (3 year term)

Bryce Anderson (term expires 12/31/2023)

Jacob Kellett (term expires 12/31/2023)

Shealynn Nunn (term expires 12/31/2023)

Motion to accept this appointment made by Councilmember Rowland; seconded by Councilmember Camp. All in favor.

Planning and Zoning Commission (3 year term)

Jake Bland (term expires 12/31/2023)

Marty Buchman (term expires 12/31/2023)

Bill Mitchell (term expires 12/31/2023)

Motion to accept this appointment made by Councilmember Baine; seconded by Councilmember Adams. All in favor.

ANNOUNCEMENTS:

None

ADJOURNMENT:

There being no further business to come before the council, Councilmember Williams moved the meeting be adjourned; seconded by Councilmember Rowland. All in favor. Meeting adjourned 6:53 p.m.

Josh Agee, Mayor

ATTEST:

Andrea Williams, City Clerk