

## **\*\*E911 DISPATCHER\*\***

The City of Paragould is currently accepting applications for E911 Dispatcher. Must be available to work any shift. Applicants must meet the following requirements:

- Graduation from a high school or GED equivalent with specialized course work in general office practices such as typing, filing, accounting or bookkeeping.
- Two (2) years of increasingly responsible related experience, or any equivalent combination of related education and experience.
- Minimum age of 18.
- No felony and/or class A misdemeanor convictions.
- Successful completion of background investigation.
- Certificate on ACIC Terminal Operations (obtain within first six months of employment).

The City of Paragould will require a medical examination (including drug screen) after an offer of employment has been made to a job applicant and prior to the commencement of the employment duties of said applicant. Condition of employment is dependent on results of said exams.

Applications may be submitted online or printed from the Employment tab on the City of Paragould's web page [www.cityofparagould.com](http://www.cityofparagould.com) or picked up from City Hall located at 301 W. Court St. Paper applications may be returned to the Human Resources office Monday thru Friday from 8:30am to 4:00pm.

**THE CITY OF PARAGOULD IS AN EQUAL OPPORTUNITY EMPLOYER. THE CITY OF PARAGOULD DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, MARITAL OR VETERAN STATUS OR OTHER LEGALLY PROTECTED STATUS.**